

St. Mark's Episcopal Church
Vestry Meeting Minutes
August 2, 2023

Present: Fr. RJ, Leslie Redmon, Sr. Warden; Kent Clark, Carol Hayn, Gene Little, Mandy Pelger, Sara Strattan, Rick Werren

Not Present: Joe Hoot; John Willoughby, Jr. Warden

Guests: Charlie Kiesling, Treasurer; Derek Gordon

The meeting was called to order at 6:01pm with devotion and prayer provided by Carol.

Rick **motioned** to accept the minutes of the July 12, 2023, meeting. Carol seconded the motion, and the motion was unanimously approved.

Wardens' Reports

- **Senior Warden**
 - The group updating the Vestry Handbook is making good progress.
 - The 70th Anniversary Committee has met and has started planning the event, which may include lunch after the service.
 - Most of the Eagle Scout project work on the outdoor chapel will be done on two weekends in August. Parishioners are welcome to help.
- **Junior Warden**
 - No report.

Rector's Report

- **Intergenerational Service**
 - The next Intergenerational Service will be August 20th and will include a Blessing of the Backpacks.
- **Sunday School**
 - Sunday School will add a second class this fall for the older children. More teacher helpers are needed for both classes. Sunday School is also looking for others to occasionally present enrichment materials to the older group. All helpers will need to complete the Safeguarding God's Children program.
- **Lent Program**
 - Fr. RJ is continuing his work on developing a program for Lent.

2nd Quarter Financials

- Charlie presented the 2nd Quarter Financial Recap and noted that we are doing better than what had been budgeted.

Old Business

- **Meeting Our Objectives (Growth)**
 - Fr. RJ is working on developing an evening class about talking about church with others. The class may include a dinner.
 - We have a lot of things to feel positive about.
 - We are on target to meet the goal of 5-6 new households this year.

- **Buildings and Grounds Update**
 - Roof: We are entering into a maintenance agreement with Legacy Roofers who will perform preventative maintenance along with inspections and fall gutter cleaning. Full replacement of the roof will be reviewed in Spring 2024.
 - Fire Alarm: We will be getting a panel update, and additional device and wiring replacement as needed. If we later need to replace the entire system, the panel can be used with the new system.
 - Doors: Weaver will be replacing the outside doors in the undercroft.
- **Audit Report**
 - The Audit was conducted by Charlie Kiesling, Leslie Redmon, and Sara Strattan.
 - The Audit recommendations from 2021 have all been implemented.
 - New findings and recommendations from the audit of 2022 are:
 - Adopt and implement the Diocese model credit card policy.
 - Review signers on all church accounts annually at the first Vestry meeting of the year. Add new signers, and remove or reauthorize existing signers.
 - Adopt and implement the Diocese model Rector's Discretionary Fund Policy.
 - Include the balance sheet in the Annual Report.
 - Sara **motioned** to ratify the actions of the Audit Committee and turn in the Audit Report to the Diocese. Carol seconded the motion and the motion was unanimously approved.
- **Welcome Back Dinner for Weaver**
 - Various options for a Welcome Back dinner for Weaver were discussed, but due to the short timeline, discussion was tabled for the future.

New Business

- **Weaver Modular**
 - Weaver will not be getting a modular classroom. The City of Canton will not allow it.
- **Columbarium Maintenance**
 - Derek explained the repairs that are needed on the Columbarium floor and asked the Vestry for approval to use money in the Trust to make these repairs.
 - Leslie **motioned** that the Vestry authorize the expense of \$2,600 out of the Columbarium Trust Account to pay for repairs of the Columbarium floor. Mandy seconded the motion, and the motion was unanimously approved.
- **Lazarus Committee**
 - Derek presented materials that have been developed for the End of Life Planning Resources Guide and sought comments and approval from the Vestry. Sara suggested that the Vestry wait until next month until all Vestry members have had more time to review the materials.

The meeting was adjourned at 7:18pm with a **motion** by Kent, seconded by Rick, and approved unanimously.

The next meeting is scheduled for Wednesday, September 6, 2023, at 6:00pm. Sara will provide the Reflection and Prayer for the meeting.

Respectfully submitted,



Karen Violand
Clerk