

St. Mark's Episcopal Church  
Vestry Meeting Minutes  
February 3, 2021

**Present:** Fr. RJ, Bruce Hixon, Jr. Warden; Beth Crowl, Linda Deuble, Carol Hayn, Mandy Pelger, Caroline Willoughby

**Not Present:** Marcia Kiesling, Gene Little; John Wise, Sr. Warden

**Guest:** Charlie Kiesling

The Vestry met virtually via Zoom due to the COVID-19 pandemic.

The meeting was called to order at 5:30pm by Fr. RJ. Bruce opened the meeting with a verse from Proverbs 3:5-6 and a prayer.

Bruce **motioned** to accept the minutes of the January 6, 2021 meeting. Caroline seconded the motion, and the motion was unanimously approved.

Linda **motioned** to accept the minutes of the special January 17, 2021 meeting. Mandy seconded the motion, and the motion was unanimously approved.

#### **Finance Committee**

- **SBA Loan**
  - We intend to apply for a second SBA loan, as we experienced a reduction of income of 25% in at least one quarter of 2020, which would make us eligible for the loan. Our loss of plate and projected income exceeded the first loan amount. We fulfilled the purpose of the first loan by keeping all employees fully employed in 2020.
- **Draw from Endowment**
  - The Trustees received the Vestry's motion to arrange for monthly withdrawals and will be meeting to establish a schedule.

#### **Wardens' Reports**

- **Junior Warden**
  - Evening Prayer services are well-received, and Bruce encouraged others to attend.
  - Bruce expressed thanks to MaryAnn Kiesling for creating Cluster Zoom Groups for fellowship. Three groups have been formed and already have meetings scheduled.

#### **Rector's Report**

- **Welcome New Vestry Members**
  - Fr. RJ welcomed the new Vestry members and said that he wants and welcomes all feedback and suggestions from the parish.
- **Cluster Group Meetings**
  - Fr. RJ will attend all Cluster Group meetings so he can get to know as many parishioners as possible.
- **Intergenerational Lent Kits**
  - Emily Gordon has developed Intergenerational Lent Kits, which she and Fr. RJ will distribute to interested parishioners.
- **Ashes for Ash Wednesday**
  - Ashes may be distributed with the Lent Kits.

### **Parochial Report**

- Several new pages have been added to the Parochial Report this year. One page asks for the Vestry's response to questions about the challenges of operating during the pandemic. Fr. RJ will ask Derek, Fr. Gaston, and Katie for their input.

### **Planning Retreat**

- It was unanimously decided to wait to hold a planning retreat until we have more information about when the parish can get together again in person.

### **Lenten Services**

- We will stream the Ash Wednesday service, probably at 7:00pm.
- An email and a survey will be sent to the parish to judge interest in a Lent Bible Study.

The meeting was adjourned at 6:15pm with a **motion** by Carol, seconded by Caroline, and approved unanimously.

The next meeting is Wednesday, March 3, 2021 at 5:30pm. Carol volunteered to provide the Reflection and Prayer for the meeting.

Respectfully submitted,



Karen Violand  
Clerk