

St. Mark's Episcopal Church
Vestry Meeting Minutes
January 6, 2021

Present: Fr. RJ, Derek Gordon, Sr. Warden; Grace Giammarco, Jr. Warden; Beth Crowl, Linda Deuble, Bruce Hixon, Bob Kennedy, Beck Rand, Caroline Willoughby, John Wise

Not Present: Marcia Kiesling

Guests: Charlie Kiesling, Treasurer; Dave Thorley

The Vestry met virtually via Zoom due to the COVID-19 pandemic.

The meeting was called to order at 5:30pm by Fr. RJ, who opened the meeting with a reading from Psalm 36.

Beth **motioned** to accept the minutes of the December 2, 2020 meeting. Linda seconded the motion, and the motion was unanimously approved.

Finance Committee

- **2021 Budget**
 - Charlie presented the Finance Committee's proposed budget for 2021. Budgeted expenses exceed expected income by \$77,159. The shortfall will be covered by reducing the present operating cash from \$57,953 to around \$36,000 and taking monthly Trust withdrawals of \$5,520 starting in March of 2021.
 - Bruce **motioned** to approve the Budget for 2021. Bob seconded the motion, and the motion was approved unanimously.
- **Draw from Endowment**
 - Bob **motioned**: The Vestry will request the Trustees to take the necessary action to support the 2021 Operating Budget shortfall with monthly withdrawals of \$5,520 starting in March of 2021, not to exceed \$55,200 in the 2021 calendar year. Linda seconded the motion, and the motion was approved unanimously.

Wardens' Reports

- **Senior Warden**
 - Derek thanked the Vestry members for their support over the last 4 years.
- **Junior Warden**
 - Grace expressed her appreciation for how parishioners have come together during the pandemic restrictions and pooled their talents for the benefit for the parish.

Rector's Report

- **Wardens for Next Year**
 - Fr. RJ announced his nomination of John Wise for Senior Warden. John accepted the nomination.
 - Fr. RJ announced his endorsement of Bruce Hixon, who is willing to accept the position of Junior Warden if nominated.
- **Parish Pictorial Directory**
 - Lifetouch is no longer doing parish pictorial directories. Late spring or early summer will be our likely opportunity for updated pictures and producing a printed directory. In the meantime, Katie will explore ideas to put submitted pictures on the password protected section of our website.

Annual Meeting

- The Annual Meeting will be held on January 17, 2021 immediately following the 9:00am service.
- The Meeting will be held virtually by Zoom. Per Charlie, 18 people are needed for a quorum.
- The slate of 3 Vestry candidates will be approved by a voice vote.
- The Senior and Junior Wardens will be elected in a special Vestry-only meeting immediately following the Annual Meeting.

End of Life Ministry

- Derek presented a proposal outlining services that the End of Life Ministry will provide. The committee is putting together a formal plan. John stressed that we should not give guidance regarding wills, people should be instructed to contact an attorney.

Other Business

- **Reflections for 2021**
 - At the February meeting, Fr. RJ will put together the Vestry Reflections Schedule for 2021.
 - Reflections can be a brief meaningful scripture, along with a prayer to open the meeting. The *Prayer for a Church Meeting* from the Prayer Book can be used if needed.

The meeting was adjourned at 6:30pm with a **motion** by John that was approved unanimously.

The next meeting is Wednesday, February 3, 2021 at 5:30pm. Bruce volunteered to provide the Reflection for the meeting.

Respectfully submitted,



Karen Violand
Clerk