

St. Mark's Episcopal Church
Vestry Meeting Minutes
July 7, 2021

Present: Fr. RJ, John Wise, Sr. Warden; Beth Crowl, Linda Deuble, Carol Hayn, Marcia Kiesling, Gene Little, Mandy Pelger

Not Present: Bruce Hixon, Jr. Warden; Caroline Willoughby

Guests: Charlie Kiesling, Treasurer; Joe Hoot, Building and Grounds

The meeting was called to order at 5:30pm by Fr. RJ. John opened the meeting with a devotion from *Forward Day by Day*.

John **motioned** to accept the minutes of the June 2, 2021, meeting. Mandy seconded the motion, and the motion was unanimously approved.

Finance Committee

- No report

Wardens' Reports

- **Senior Warden**
 - No report
- **Junior Warden**
 - No report

Rector's Report

- **Funerals**
 - There are two funeral services this week.
- **All Saints Evensong Service – November 1, 2021**
 - Fr. RJ was approached by area Episcopal clergy to see if we would host a joint Evensong service for All Saints. Choir members would be from St. Timothy's and St. Mark's.
 - We have hosted Evensong before, and the Vestry agreed that it would be good for all parishes to do it again. Fr. RJ will coordinate the service with the other parishes.
- **Vacation**
 - Fr. RJ will be on vacation from July 30 to August 9, 2021.

Building and Grounds Report

- **Kitchen**
 - The replacement and repairs to the appliances in the kitchen will be completed by the middle of July. Joe was able to sell the refrigerator we are replacing for \$100.
- **Sanctuary Air Conditioning**
 - The sanctuary air conditioning unit cannot be further repaired and must be replaced. The estimated cost is \$15,000 and it will take 4-6 weeks to receive the new unit.
 - Charlie presented different options to immediately finance the replacement.
 - John **motioned** to purchase a new air conditioning unit for the sanctuary from Standard Plumbing and Heating for up to \$15,000 to be paid for by \$5,000 from the Memorial Fund and \$10,000 from Capital Reserves. Marcia seconded the motion, and the motion was approved unanimously.
- **Misc. Building**
 - Water came into a closet in heavy rain when a drain backed up. Gutters were cleaned.
 - The flagpole repair was around \$200 for a replacement sleeve.

COVID Guidelines

- **Masks**
 - Masks will be optional in the sanctuary, except for a section in the back that will be designated as pews where masks are required. Appropriate signage will be made.
- **Peace**
 - Parishioners will be instructed to remain in their pews and pass the peace by extending a non-contact greeting to those in the pews directly in front of and behind them.
- **Coffee Hour**
 - Coffee Hour will resume after Labor Day.

Blessing of the Backpacks

- Our annual Blessing of the Backpacks will be held on Sunday, August 15th.

The August Vestry meeting is cancelled due to Fr. RJ and several Vestry members being on vacation and unable to attend in person or remotely.

The meeting was adjourned at 6:45pm with a **motion** by Beth, seconded by Linda, and approved unanimously.

The next meeting is Wednesday, September 1, 2021, at 5:30pm. Linda will provide the Reflection and Prayer for the meeting.

Respectfully submitted,

Karen Violand
Clerk